



Registration Form

Child's Full Name: _____

Parent's Name: _____

THE FOLLOWING PEOPLE HAVE PERMISSION TO COLLECT MY CHILD	

I understand that should someone other than the contacts listed above collect my child/children, they will be required to use the code word detailed below.

Code word:	
-------------------	--

Terms and Conditions

- A registration form must be completed and returned to St Bartholomew's prior to a child attending Club Barty
 - Charges will still be made for places that are booked but not attended.
 - Collections after 5:15pm will incur a charge of £6.00 per child for every 15 minutes (or part of) after this time.
 - Sessions need to be booked in advance by the date given on Club Barty monthly booking form
 - Payment is to be made using the Arbor system within 7 days of the end of the month of use
 - St Bartholomew's Primary has no obligation to continue to provide childcare in the event of fees becoming outstanding
 - Failure to pay will result in the withdrawal of childcare
 - In cases of non-payment the debt will be passed to the local authority which may result in court action
 - Any costs incurred relating to the recovery of fees will be added to any outstanding amount
 - All St Bartholomew's Primary/TMPF policies and procedures will be followed (including the complaints procedure)
 - You agree to keep our Data Management System (Arbor) up to date with contact numbers and keep us informed with regard to medical and dietary requirements.
-
- I confirm that I have read and understand the booking procedure for Club Barty
 - I confirm that I have read and understand the terms and conditions set out above
 - I confirm that I will adhere to the terms and conditions
 - I understand that my personal details will be used to allow St Bartholomew's Primary to set me up as a customer on the accounting system

Signature: _____

PRINT Name: _____

Date: _____